**PRAESIDIUM ACADEMY**

**ABUSE PREVENTION COURSE**

One of the greatest gifts we can give to others is the gift of ourselves, especially in the giving of our time and talents to the various ministries of the Church. Volunteering is the embodiment of that love for our neighbour to which Christ calls us. Because it enables us to be the presence of Christ in those ministries, it also calls us to a greater sense of responsibility and accountability to ensure the safety of those we are working with, and to ensure that that image of Christ is not defaced.

In 2017, Pope Francis spoke of the need to protect minors and vulnerable adults from abuse. The Diocese has set up online training for volunteers through Praesidium Academy. This is a requirement for all volunteers working in high risk ministries with the youth and/or the elderly.

Please take the time to go through these training videos, which will enable you to be part of the safety of our most vulnerable.

In Christ,

Fr. Colin

**TRAINING INSTRUCTIONS**

The following are instructions to self-enroll through Praesidium Academy:

 **To Enroll:**

1. Go to https://www.praesidiumacademy.com/redeem

2. Fill in your contact information including First Name, Last Name, Email Address, and desired Password.

3. Enter this registration code - *reg-catholicdiocalgary-403-stbonaventure*

4. Click **Validate** to confirm registration code.

5. Click the checkbox to agree to the Terms & Conditions.

6. Click Redeem.

7. Write down your user login and password for future reference.

8. Answer the **Registration Questions** about your status and role within the organization, you are considered a Learner.

9. Click Save & Continue.

1. You will scroll down to pick the courses you will be taking in whichever language you prefer (English, French or Spanish). The required courses are:
	1. Meet Sam
	2. It Happened to Me
	3. Keeping Your Church Safe
	4. Know Your Policies

You will be advised by the Parish if you require any other courses or if you are scheduled for a refresher course.

1. When you have decided which course you will be starting, click on ‘Start Course’.
2. Continue through the course until you have completed it. You will have the option of continuing to the next course or exiting.
3. Once you have completed a course, you will be able to view your certificate, or download and print it as you choose.
4. Please advise the Parish at volunteers@stbonaventureparish.ca when you have completed the courses, either after each one or once all four have been completed.
5. Please contact the Parish at 403-278-7556 or volunteers@stbonaventureparish.ca if you have any concerns.